

## **PURCHASE ORDER PROCESSING**

### **Introduction**

Solvitt purchase order processing manages the whole purchasing cycle from raising an order, to goods received and purchase invoice approval.

### **General**

- Full multi currency
- Full batch and serial traceability
- Designated and preferred suppliers by stock item

### **Pricing**

- Supplier price book with special prices, discounts and quantity breaks
- Landed cost includes freight and duty

### **Order Processing**

- Amendable purchase descriptions per stock item
- Stock and non stock items may be ordered
- Unlimited text lines per order
- Any number of user defined charge lines
- Full audit of order amendments
- Print, preview or EDI (BASDA) orders
- Automatic function will update order due dates from supplier consignment notification e.g. shipping notification

### **Goods Received**

- Goods receive across multiple orders and items
- Three additional references per receipt e.g. supplier delivery note number, GRN reference, URN number
- Goods received day book gives full history of all receipts